

INTERCULTURAL GREEK COUNCIL

BYLAWS

ARTICLE I MEMBERSHIP

Section 1. IGC Membership

Member Organizations have the following requirements:

- A. Member Organizations are required to attend **100%** of all IGC General Body meetings. There will only be one (1) (1) unexcused absence permissible.
- B. Organizations are required to attend **100%** of all Intercultural Greek Council sponsored events, with a minimum of **75%** Chapter attendance with the exception of prior communication to the executive board See Section 3 Attendance for deadlines regarding extensions.
- C. The IGC executive board will then review the exception and will notify of the decision two (2) days prior to the event. Accepted exceptions will be limited to one (1) per semester.
- D. Member Organizations are required to maintain a minimum **2.8 Chapter GPA** per semester.
- E. Member Organizations must have a minimum **25%** of its members attend at least one (1) event per semester sponsored by another Member Organization, not from the same interest and not including socials each semester.
- F. Member Organizations must be recognized by Student Activities as a fully registered student organization (RSO) within 2 weeks of the start of the semester.
- G. Member Organizations are required to pay dues by the second (2nd) Council meeting of the semester. Any organization may request an extension but it must be requested prior to the second (2nd) council meeting. If the IGC Executive Board approves the extension, that organization will be notified directly prior to the second (2nd) meeting.
- H. Member Organizations are required to pay fines within the first two (2) weeks of being invoiced.
- I. Member Organizations are required to achieve the minimum status required for Expectations of Excellence as set by the Center for Fraternity and Sorority Development. Organizations that achieve Red status will be at risk of being placed in a probationary period.
- J. Failure to fulfill any of these requirements will lead to disciplinary action as outlined in the Bylaws.

Section 2. Full Membership Privileges

Member Organizations that are considered Full Member Organizations have these privileges:

- A. The right to propose amendments to the IGC Constitution and Bylaws
- B. The right and privilege to seat delegates and have a voice on matters before the Council
- C. The right to hold office on the IGC Executive Board or Standards Boards
- D. The right to participate in all IGC meetings and activities as specified

Section 3. Attendance

Member Organizations must abide by these attendance policies:

Section 3: Attendance

Member organizations are expected to abide by the following attendance policies:

A. Attendance Expectations: There are three main places where attendance is expected:

- a. General Body Meetings: Delegates from every chapter are expected to attend every General Body meeting.
- b. IGC-Sponsored Events: Organizations must attend all IGC-sponsored events with 75% chapter attendance.
- c. Social Pairings: Social pairing events require 75% chapter attendance.

B. Requesting Extensions & Excuses:

- a. Social Pairing Extensions: Organizations that need an extension to complete a social pairing event must submit a written request to the executive board at least 2 weeks prior to the deadline. The executive board will review the request and may grant an extension if deemed necessary. There is a limit to 1 extension per semester.
- b. IGC-Sponsored Event Excuses: Members who cannot meet attendance requirements for IGC-sponsored events must notify the executive board at least one (1) week before the event. Valid excuses for missing IGC events include illness, family emergency, or other extenuating circumstances. The executive board will review all requests and may approve valid excuses. There is a limit to 1 excuse per semester.
- c. General Body Meeting Absences: If a delegate cannot attend a General Body Meeting, they are allowed to send an alternate delegate. They are allowed ONE (1) unexcused absence, and any further unexcused absences will result in a \$25 fine. The executive board will review all requests for excused absences. There is a limit to 1 excuse per semester.

C. Fines:

- a. IGC-Sponsored Event and Social Pairing Absences: Members who fail to meet attendance requirements for IGC-sponsored events and social pairings without being previously excused will be fined \$5 per member missed in the 75% attendance requirement.
- b. General Body Meeting Absences: Unexcused delegate absences from General Body meetings will result in a \$25 fine per meeting missed. Arriving after the roll call is taken will equate to half an absence.
- c. Late Dues: See constitutions for further details on fines.

Section 4. Associate Member Organization Period

A. Definition

- a. Associate Members are due-paying IGC members of an organization under the Intercultural Greek Council whose organization has newly entered or returned to the Council

B. Duration

- a. The term for the Associate Member Organization period shall be two (2) semesters, not including summer or winter semesters

Section 5. Associate Member Organization Requirements

A. Finance

- a. Dues shall be collected by the designated date assigned by the Executive Council

- B. General Council Meetings
 - a. The Associate Member Organization shall attend all General Council meetings
 - b. Only one (1) excused absence will be permitted
- C. Voting Rights
 - a. The Associate Member Organization shall have no voting privileges.
- D. Attending Events
 - a.
 - b.
- E. Events hosted by the Intercultural Greek Council
 - a. The Associate Member Organization shall have 90% of their due paying IGC active members attend the events sponsored by the IGC
 - b. The Associate Member Organization shall have one (1) (1) excused absence from the Intercultural Greek Council's mandatory events during their associate member period
 - i. Upon confirmation of an extenuating circumstance, it is up to the discretion of the executive board to allow further excused absences
 - 1. Notify at least one (1) member of the executive board of the extenuating circumstance, the absence excusal will be denied or approved within 24 hours
- F. Mandatory Programming
 - a. Associate Member Organizations must receive gray/navy status with CFSD. See further sections for more details for associate chapters to become full member organizations.
- G. Academics
 - a. The Associate Member Organization shall hold a minimum average of 2.8 chapter/ charter GPA to apply for Full Membership
- H. Portfolio
 - a. Each semester Associate Member Organizations are required to create a portfolio to record all the events they planned each semester
 - b. The Associate Member Organizations are required to present this portfolio to the Executive Board at the end of their second semester
 - c. The final portfolio is presented to the Executive Board two (2) weeks prior to the Associate Member Organization's presentation to the Council with the exception of a shortened semester, the portfolio shall be presented at the Associate Member Organization's presentation to the Council.

Section 6. Change in Membership

- A. The Associate Member Organization must petition the Intercultural Greek Council's executive board for full member organization status during the second semester of their Associate Membership status
- B. The Associate Member Organization must make a final presentation to the member organizations that will include:
 - a. A letter of recommendation from the Intercultural Greek Council's Greek advisor
 - b. A summary of events hosted and attended by the Associate Member Organization
 - c. How the Associate Member Organization feels they would positively impact the Intercultural Greek Council

- C. The Executive Board shall schedule a date for the Associate Member Organization to present to the member organization at a General Council Meeting
- D. A three-fourths ($\frac{3}{4}$) majority vote of the Council (one vote per chapter) is required for the member organization to gain status in the Intercultural Greek Council
- E. If over one (1)-fourths ($\frac{1}{4}$) of the council votes no, the following shall occur:
 - a. Each delegate from a Full Member organization must offer an area of improvement
 - b. The Associate Member organization will continue to be an Associate Member organization for the next semester
 - c. At the end of the next semester, the Associate Member organization will be able to present again

Section 7. Probationary Status

- A. The Member Organization shall be placed on probation:
 - a. If they fail to meet the attendance and financial requirements outlined in *Article I: Membership* as stated in the Constitution, as well as what is outlined in the *Finance Section (Article VI Section 1)* of the Bylaws
 - b. If they received red status with CFSD.c. If they do not achieve a minimum **2.8**

GPA

- B. A Member Organization on probation is not able to:
 - a. Vote during General Council Meetings
 - b. Hold an IGC Executive position.
- C. Member Organizations who fail to meet the GPA requirement shall:
 - a. Must attend mandatory study hours proctored by the Standards Board and other academic related events as directed
 - b. If GPA is below a **2.8 GPA** for three (**3**) or more consecutive semesters the IGC Standards Board will place the organization for review of its membership within the Council
 - c. The Intercultural Greek Council shall, with a ($\frac{2}{3}$) majority, vote to either allow the Member Organization to continue on probation and attempt to raise their GPA or terminate the Organization's membership within the Council
- D. Member Organizations who fail to meet the policies and guidelines of the Office of Community Standards at the University of Connecticut or their national organizations (i.e. organizations placed on a national pause, suspension, or probation due to misconduct or failure to meet national academic standards) shall do the following:

- A. Present to the IGC council at the time of their arrival their reinstatement action plan
 - a. An action plan must be specific to the cause of their inactivity and/or violation of community standards, and should project two (2) semesters
 - b. Must be presented within the first month of re-entering the council. Failure to adhere will result in a fine of \$25
- B. Host an educational program specifically related to the cause of their inactivity and/or violation of community standards:
 - a. This educational programming shall be the first programming event of the semester

- b. The educational program must be co-led by a professional in the field
- c. Program outline must be presented to the executive board and IGC advisor 14 days prior to the presentation
- C. Achieve CFSD Gray/Navy status for 2 consecutive semesters
- D. If the probationary chapter is an associate member of IGC as well, the organization must fulfill all of the requirements of an associate member, in addition to the requirements listed above, to gain full membership (see Article II - Membership)

Section 8. Communication During Probationary Status

Member Organizations that are on probation may communicate with these individuals in regards to their status:

- A. It is the duty of the Vice President of Finance to work closely with Member Organizations that are on probation as a result of a financial violation.
- B. It is the duty of the **Vice President of Administration** to work closely with Member Organizations that are on probation as a result of attendance
- C. It is the duty of the **Executive Vice President** to work closely with Member Organizations that are on probation as a result of academics

Section 9. Reinstatement of Member Organization Status

Member Organizations on probation must abide by these requirements in order to be considered for reinstatement for the following violations:]

- A. Dues
 - a. Organizations wishing to reactivate as a Member Organization must pay the current semester dues and any outstanding financial obligations to the Intercultural Greek Council
- B. Attendance
 - a. Organizations wishing to reactivate as a Member Organization shall petition (*via* letter format) to the Executive Board in order to present their case before the Council
 - b. A fine of \$25 per meeting missed must be paid, and the organization shall guarantee no more absences for the following semester
 - c. Once the fine is paid, the organization will regain its privileges thirty (30) days after payment
 - d. The Organization shall present a formal explanation to the IGC for their absence and receive a (2/3) majority vote to regain their Member Organization status
- C. GPA
 - a. a minimum of a 2.8 IGC standard as stated in the constitution.
- D. EOE
 - a. Organization needs to achieve the minimum Expectations of Excellence as set by the Center for Fraternity and Sorority Development.

ARTICLE II Programming

Section 1. CFSD Council Calendar

- A. Following the EOE schedule for calendar of events due, organizations will also submit their events to the Executive Vice President by the end of the second academic week of the semester. by the first day of class?
- B. The Executive Board will compile and share the calendar to the chapters within two (2)(2) weeks of receiving chapter calendars

- a. Organizations whom submit calendars will have the opportunity to have that selected date
- b. The Board will try to ensure and minimize double programming for certain days to ensure each chapter receives greater support
- c. Organizations who fail to submit a calendar or updates regarding their events, must ensure that they are scheduling/planning events around the dates given to them

Section 2. Intercultural Greek Council Events

- A. The IGC Executive Board will provide at least four (4) weeks of notice before a Council event
- B. All Member Organizations must have at least 75% attendance unless prior notice has been made 48 hrs. prior to the event and received approval from the executive board.
- C. The IGC Executive Board will maintain attendance at all Council events
- D. If a Member Organization fails to attend the event without prior notice, it will be billed a \$25 fine by the VP of Finance

ARTICLE III IGC Standards

Section 1. Standards Board

- A. IGC Standards Board will consist of the President and Vice President as well as members of the other chapters. Members will be given a chance to apply for the position at the start of the calendar year
- B. The term of this board is an academic year round commitment (September-May).
- C. The Standards Board will work together to ensure that Member Organizations do not fail to comply with what is written in the Constitution, Bylaws, CFSD Policies and the University Policies

Section 2. Eligibility Requirements

In order to be able to join the Standards Board, the candidate must fulfill these requirements:

- A. To be able to apply: you must have a minimum of one academic year remaining, not be a delegate for your chapter, and meet the required 2.8 GPA requirement
- B. The Executive Vice President reserves the right to appoint members to the board in the event that the Standards Board Committee is vacant
- C. If the Standards Board needs to meet for an emergency hearing and the Standards Board Committee is vacant, one (1) member from each Full Member Organization that is not on probation will be selected to be on the Board
 - a. The selection for each member will be random in order to maintain an unbiased Board
 - b. Each member that is selected for this emergency Board must still fulfill the requirements for the Standards Board Committee
 - c. Presidents from each Member Organization will be excluded from this selection in order to alleviate any potential bias
 - d. No more than one member of any one organization can be on the standards board.

Section 3. Failure to Meet IGC Standards

- A. Organizations who fail to meet standards shall meet with the Standards Board

- a. After receiving your first warning, if organization receives two (2) more warnings within the two (2) year period of the first warning then the Standards Board will review the Chapter's status within the Council
- B. The first warning will be received via email to the president of the organization.
- B. The Standards Board Chair will have a complete list, containing the information of Organization, Date Met, Infractions, and Comments

ARTICLE IV Voting Policies

Section 1. IGC Voting

- A. Each IGC Full Member Organization shall have one (1) vote
- B. Executive Board Members have a voice but do not have voting privileges in the Council, unless a tie is in place then the Executive Board vote (*minus the President*) will be considered the tie breaker; the President shall be the authority if the Executive Board is inconclusive

Section 2. Voting Procedure

- A. Each Member Organization representative must have been present at the previous General Council Meeting to be eligible to vote
- B. The Intercultural Greek Council shall be governed by Robert's Rules of Order
- C. Two thirds (66% or 2/3) of the Member Organizations in attendance must vote yes for a vote to pass
- D. Quorum must be established to conduct a vote. Quorum is defined as 2/3 of voting Member Organizations

ARTICLE V Officer Elections

Section 1. Nominations

- A. Nominations will be held within the first two (2) weeks of November

Section 2. Election Procedure

- A. Elections will be held the meeting prior to Thanksgiving Break
- B. All candidates shall be required to give a speech, they will have up to three (3) minutes, detailing their reasons for seeking office and their qualifications
- C. The mode of elections shall be by secret ballot (slips of paper on which voters indicate their preferences) counted by an advisor.
 - a. The nominee receiving a simple majority vote shall be elected. In the case of a tie, a runoff election shall be held between the candidates. The candidate receiving the highest number of votes shall be declared the winner
- D. In the case of three (3) consecutive ties reached by the Membership, the Executive Board, excluding the President, will determine a winner by a simple majority
- E. No more than one person from each organization can hold office, unless under special circumstances or being appointed.

Section 3. New Officer Transition

- A. New Officers will officially hold the new position after the Officer Transition Program and the Outgoing Executive Board has given their closing statement in a Council Meeting

Section 4. Vacancies

- A. An emergency election to appoint a vacant position will take place, applications will be sent out to the Council, interested applicants will have one (1) (1) week to submit their application
- B. Once all applications have been collected, the Executive Board will be reviewing the applications. From the pool of applicants, the executive board reserves the right to select an applicant to fill the vacancy.
- C. Results of appointees will be given in the following IGC Council meeting

Section 5. Impeachment Policy

- A. If an Executive Board Officer has failed to meet the duties of their specific office as outlined in the Constitution and Bylaws, that Officer will be up for review by the IGC Standards Board

Section 6. Impeachment Procedure

- A. The IGC Executive Board will conduct peer evaluations every semester during the second to last Executive Board meeting of the semester
- B. If an Executive Board Officer wishes to recommend the removal of another Executive Board Officer, a letter must be submitted to the IGC President and advisor(s).
 - a. The letter must state what duties that the Officer has failed to fulfill as well as specific examples that display this
 - b. If the recommended Officer was the IGC President, the recommending Officer must send their letter of removal to the IGC Advisor(s)
 - i. The IGC Standards Board will be led by one (1) of the two (2) Officers (President or Executive Vice President) who was not put up for review
 - c. During this time, the accused Officer will be put on probation and will not have access to the resources or duties that he or she must fulfill
- C. Once the letter is approved by the IGC Standards Board, a formal hearing will be held where both the submitting Officer and the accused Officer will be presenting their case to the IGC Standards Board
- D. After the trial, the IGC Standards Board will meet and discuss over all of the details of the case that were presented and will vote whether the accused Officer will be removed or re-instated into the Executive Board
 - a. If the Officer is removed from the Executive Board, the Council will hold an emergency election in order to fulfill the vacant position for the remainder of the term
 - i. Removal from the Officer Position will be automatic following the decision of the IGC Standards Board
 - b. If the Officer is reinstated to the Executive Board, probation will be lifted and the Officer will continue his or her role for the remainder of the term

ARTICLE VI Finance

Section 1. IGC Dues

- A. Dues are \$25 every semester per person. The price is decided by the Council Executive Board dependent on the needs of the Council for the semester. Any prospective changes in dues must be announced to the Council and be subjected to a vote during the previous semester so it can be implemented in the subsequent semester.
- B. Dues are to be collected by the second general body council meeting 1; failure to do so shall jeopardize the chapters standing within the Council
 - a. See Article VII regarding fines.

- b. If an organization cannot pay the expected dues by the deadline, they will be given the chance to notify the executive board at least 7 days (1 week) before the day requested
- C. Reports shall be given within each Council meeting, detailing all incoming and outgoing expenses
- D. Organizations who fail to pay off all debts the week prior to the Arête submission date will be placed in Financial Probation for the upcoming semester

ARTICLE VII FINES

Section 1. Late Payments

- A. If any debt is owed and carried to the IGC past 30 days, organizations will be subjected to a \$40 fine in addition to the original amount owed
 - a. Extenuating circumstances are considered if communicated in advance to the VP of Finance

Section 2. Attendance

- A. In the event that a delegate is unable to attend a General Body Meeting, they have the option to send a substitute delegate. One unexcused absence is allowed, however each subsequent unexcused absence will incur a \$25 fine.
 - a. The executive board will evaluate all appeals for excused absences, with a maximum of one excuse granted per semester.

ARTICLE VII Expansion

Section 1. Expansion Policy

- A. For any expansions to the Intercultural Greek Council see the University of Connecticut's process and policies regarding expansion.

Section 4. Applying for Expansion

- A. Please refer to the University of Connecticut expansion procedures.

Section 5. Presenting to the IGC

- A. Any new organization that falls under IGC membership should present to the IGC General Body in order to better integrate in the council and allow organizations to demonstrate their values to the IGC General Body.
 - a. The IGC president will coordinate the time of this presentation.

Section 8. Reactivation of Dormant & Closed Chapters

A. If the University revokes recognition:

- a. Refer to the Center for Fraternity and Sorority Development regarding policies of reactivation.
- a.

Section 9. Interest Group Policy

IGC will only work with interest groups that have formally gone through the CFSD recognition process.

A. Approved Inter/National Organizations, if eligible, may form an official Interest Group in order to recruit students to assist in its establishment on campus

a. However, the interest group is prohibited from hosting any events or meetings (including informational meetings) that would give the impression that the group is an official Fraternity or Sorority at UConn

B. Any event utilizing the name of the Fraternity/Sorority (including informational meetings) must be approved by the IGC Membership Committee and sponsored by the IGC or CFSD

a. Attendance must be taken at all meetings and must be submitted to the CFSD within 72 hours of the event

C. If after four (4) semesters, the attempt to establish a chapter is unsuccessful, the IGC will rescind the invitation to expand and all efforts must be halted

a. Extensions may be granted by the IGC Membership Committee

b. **Failure to abide by this policy may jeopardize the Organization's expansion at UConn**

ARTICLE X Academic Achievement

Section 1. Academic Policy

A. For an organization to stay in good standing with IGC, they should reach the cumulative 2.8 IGC standard.. If it falls below IGC GPA standards, the organization needs to review what can be improved internally within their organization

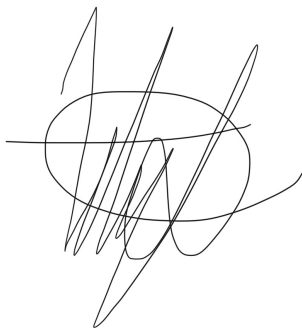
Signatures and Dates:

President: 10/26/2023

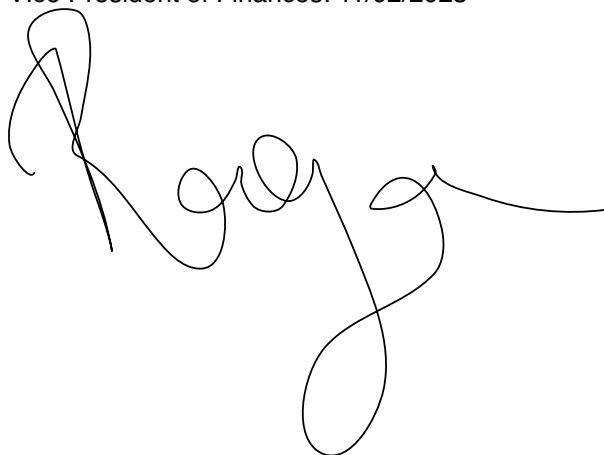
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Vice President: 11/2/2023

Elizabeth May

A handwritten signature in black ink, appearing to be 'Elizabeth May', written in a cursive style.

Vice President of Finances: 11/02/2023

A handwritten signature in black ink, appearing to be 'R. Goy', written in a cursive style.

Vice President of Administration: 11/2/2023

Victoria Reynolds

Vice President of Marketing: 2/24/2021

Christina Reed