

University of Connecticut College Panhellenic Association

Constitution

Preamble

The College Panhellenic Association at the University of Connecticut (UConn) is established based on the belief that the fraternity experience contributes to a well-rounded college education. Recognizing our relationship in respect to the University, the community, and the National Panhellenic Conference (NPC) and their inherent obligations, The College Panhellenic Association is established to develop and maintain high standards of fraternity life, foster interfraternity relations, promote common goals and ideals, and effectively lead its member chapters. With this in mind, the College Panhellenic Association does hereby adopt this Constitution.

Mission Statement

Whereas the fraternity experience strives to create member development in areas of scholarship, service, leadership development, social and moral standards and fraternalism: The College Panhellenic Association is created to effectively lead its member organizations towards attainment of these objectives and to operate as one of the major student organizations at UConn. In order to accomplish this, The College Panhellenic Association shall:

- Promote superior scholarship as the foundation of intellectual development.
- Provide programming to increase the strength of our system, its members, and their pursuits.
- Serve as a resource by providing up-to-date information and resources for our member chapters.
- Serve as a communications facilitator between chapters, between the Greek System and the University, and between the Greek System and all other communities.
- Establish a close working relationship with the Student Activities Office, the Center for Fraternity & Sorority Development, the Interfraternity Council (IFC), the Intercultural Greek Council (IGC), the National Pan-Hellenic Council (NPHC), all individual Greek organizations, and all other University of Connecticut student and administrative bodies.
- Act in accordance with the National Panhellenic Conference UNANIMOUS AGREEMENTS and policies.

Article I – Name and Affiliation

Name

- i. The official name of this organization shall be the University of Connecticut Panhellenic Council (CPH)
- ii. The usage of the University of Connecticut Panhellenic Council is in reference to the Panhellenic Executive Board and the delegates from each chapter. The University of Connecticut College Panhellenic Association is in reference to the Panhellenic community at the University as a whole.

Affiliation

- i. The University of Connecticut Panhellenic Council is affiliated with the National Panhellenic Conference (NPC)

Article II – Object

- i. The object of the College Panhellenic Association shall be to develop and maintain fraternity life and interfraternity relations at a high level of accomplishment and in doing so to effectively operate within the guidelines established by its mission statement and by any goals established each semester by the Panhellenic Council.

Article III – Membership

- i. There shall be three categories of membership: Regular, Provisional and Associate.
- ii. The REGULAR membership of the College Panhellenic Association shall be composed of the membership of all NPC women's fraternities at UConn which are in good standing.
- iii. The PROVISIONAL membership of the College Panhellenic Association shall be composed of all chapter members in good standing of NPC colonies and pledged chapters at UConn.
- iv. The ASSOCIATE membership of the College Panhellenic Association shall be composed of all members in good standing of local sororities or interest groups or national or regional non-NPC member groups that have met the requirements for membership in the UConn Panhellenic Association.
 - Sustainability proven by actively growing over the course of three full academic semesters and have maintained membership over 25 women
 - Maintaining a majority of the membership, as freshman, sophomore, and junior semester standing women
 - Programming and membership development in line with the four basic values of fraternal life- leadership development, academic excellence, community service, and sisterhood
 - Continuously works with the Center for Fraternity & Sorority Development
 - Maintaining registration with the Department of Student Activities as a student organization in good standing
 - Maintaining risk management policies, including anti-hazing, in line with the NPC Unanimous Agreement
 - Continuing support from advisor or alumnae

All ASSOCIATE members will agree to abide by NPC UNANIMOUS AGREEMENT and policies.
- v. The College Panhellenic Association does not discriminate in any of its policies, procedures, or practices on the basis of race, color, national origin, ancestry, religion, age, physical disability, medical condition, sexual orientation, marital status, or citizenship.
- vi. In order for an interest group to become a member of the College Panhellenic Association, the group must meet the entire requirements list in the above section 3 of the *Membership* section. The interest group must then present a *Petition for Membership* to the College Panhellenic Association that provides information proving that the interest group meets all of the preset requirements; including but not limited to: examples of values based programming and member development, involvement in the campus community, level of advisor or alumnae support, continued growth in membership, a copy of the current constitution and any other governing policies including risk management and anti-hazing policies. Also, the petition must include a letter of request signed by the entire membership and advisor(s).
 - The interest group must present the *Petition for Membership* at a Panhellenic Council meeting and provide enough copies of all material for each member

group of the College Panhellenic Association as well as the Panhellenic Executive Board and Panhellenic Advisor. The *Petition for Membership* shall be voted on at the next Panhellenic Council meeting; one week unless told otherwise.

- vii. An accurate listing of the membership is to be kept on the organization's UConn contact page and regularly submitted by way of the Re-Registration and Roster-Verification forms

Article IV – Officers

- i. The Executive Board will coordinate all Panhellenic Council activities.
- ii. The Executive Board shall consist of the following seven members.
 - President
 - Executive Vice President
 - Vice President of Administration
 - Vice President of Recruitment
 - Vice President of Community Development
 - Vice President of Public Relations
 - Vice President of Programming
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The President shall be recognized as the PRESIDENT, the Executive Vice President shall be recognized as the VICE PRESIDENT, and the Vice President of Administration shall be recognized as the SECRETARY as well as the TREASURER on UConn contact

- iii. The members of the Panhellenic Executive Board are expected to act as the leadership team for the UConn College Panhellenic Association. This includes, but is not limited to:
 - Serve as either a member of the Recruitment Management Team or a Recruitment Counselor in some capacity and remain associated to their respective chapters during Formal Recruitment
 - Maintaining a working knowledge for all UConn and fraternity and sorority policies and procedures that might affect members of the fraternity community
 - Maintaining full working knowledge of all fraternity and sorority community wide events and activities
 - Attending and actively participating in all meetings and events scheduled through the College Panhellenic Association at UConn
 - Maintaining regular contact with the Center for Fraternity & Sorority Development as well as with UConn's NPC Area Advisor
 - Maintaining regular communication via email, direct messaging, and in-person meetings as needed
 - Overseeing any ad hoc committees assigned by Panhellenic policies or the Executive Board
 - Administering routine business between meetings of the College Panhellenic Association and such other business that has been approved for the College Panhellenic Association vote
 - Being familiar with the NPC Manual of Information and all governing documents of this council
- iv. The officers of the Panhellenic Council shall be members of NPC Fraternities and recognized associate and provisional organizations registered at UConn. Only a member of a chapter holding regular membership may fill the positions of

President, Executive Vice President, and Vice President of Recruitment. Members of an interest group, although an associate member of the Panhellenic Council may not hold a College Panhellenic Association Executive Officer position.

- v. The Panhellenic Executive Board shall meet once a week on a day and time decided upon by the Executive Board.
- vi. Duties of each individual Panhellenic Executive Board officer are to be outlined in the Panhellenic Bylaws.

Term of Office

- i. The term of the Executive Board officers shall be a one-year term beginning in and ending December of the next year. Any vacancies of the Executive Board shall be filled by special election for the remaining time of the appointed term.

Election Procedure

- i. Elections will take place in November with dates to be determined by the Executive Vice President. The Executive Vice President and President will oversee the election process.
- ii. Chapter Delegates, Chapter Presidents, and outgoing Panhellenic Executive Board officers, who have not applied for a new term, shall be present during elections.
 - a. Panhellenic President and Executive Vice President shall facilitate the election process.
 - b. Outgoing Panhellenic Executive Officers shall produce the question portion of the interview process.
 - c. Each chapter must have two members representing the chapter at the election meeting. It is up to the chapter's discretion as to which of the following representatives will attend the election meeting: Current President, newly elected president, Panhellenic delegate or alternate delegate.
- iii. Procedure for Panhellenic Council Executive Board Elections
 - a. Each chapter Delegate and Chapter President will be provided a copy of each candidate's application as well as any other necessary information or materials. Copies of the interview questions will be distributed as well.
 - b. Each applicant shall schedule an interview time slot with the Executive Vice President before the date of elections. The interview slots shall be no less than 20 minutes apart.
 - c. The Panhellenic President or Executive Vice President shall review the process with delegates and presidents prior to elections. When the process is clearly understood, the first candidate may enter the room. Once the applicant has answered all questions, she may step out of the room.
 - d. After each interview, the group will discuss the applicant. The discussion will be focused on how the applicant could serve as Panhellenic Executive Officer. Constructive criticisms that relate to the topic at hand are allowed. No discussions during elections are permitted to leave the room. After everyone is satisfied with the discussion, and all questions related to the applicant's qualifications are answered, the next interview may begin.
 - e. Once all interviews have been completed, voting may begin. The chapter president and delegate shall come to a joint decision. The chapter delegate will cast the vote for the chapter. The present outgoing Panhellenic Executive Officers shall have voice, but no vote. Associate members of Panhellenic will not be eligible to vote for Vice President of Recruitment. Discussion, slating, voting and confirmation for Panhellenic Executive Officers shall occur in the following order:
 - President
 - Executive Vice President
 - Vice President of Administration

- Vice President of Recruitment
 - Vice President of Community Development
 - Vice President of Public Relations
 - Vice President of Programming
- f. The Panhellenic President or Executive Vice President shall lead the discussion, slating, and voting process. First, all nominations shall be listed. This includes any application who has indicated interest as well as any other nominations of applicants from the floor. Each applicant will be discussed until everyone is satisfied and ready to vote. Then a silent vote shall take place. The Panhellenic President and Panhellenic Advisor shall tally the vote and announce the slate. A majority vote is needed. Once applicants are slated, someone shall call the applicants to confirm their acceptance of the slated position. Once the slated women have confirmed all seven positions, the slate shall be sent to chapters for discussion and voting.

Removal/ Replacement of Officers

- i. When a resignation or a removal occurs in one Panhellenic Executive Board officer, a special election shall be held for that office. The special election shall follow the same procedure as the regular election.

Article V – The College Panhellenic Association

- i. It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the member organization and to compile rules including recruitment, which do not violate sovereignty, rights and privileges of member fraternities.
- ii. Delegates and Alternate Delegates to the Panhellenic Council shall be selected by their respective fraternity chapters to serve for a term of one year based on their respective chapter elections.
- iii. When a Delegate vacancy occurs, it shall be the responsibility of the respective chapter to select a replacement within two weeks and to notify the Vice President of Administration of her name, address and telephone number. When a meeting of the Panhellenic Council occurs while there is a Delegate vacancy, the Alternate Delegate of the respective fraternity shall fulfill the duties of the delegate in all cases.
- iv. The Panhellenic Council shall be composed of the seven standing Panhellenic Council Executive Board Officers and a Delegate and Alternate Delegate from each Panhellenic sorority at UConn.

Article VI – Delegates

- i. The Delegates shall be elected by their respective chapters and act as liaisons between the Panhellenic Council and chapter members. Each member group of the Panhellenic Council must maintain a delegate and an alternate delegate.
- ii. It shall be in the Delegate and Alternate Delegate responsibilities to attend each weekly meeting of the Panhellenic Council. If a Delegate or Alternate Delegate fails to attend two consecutive Panhellenic Council meetings, the chapter will be formally notified. If a third consecutive meeting is missed, the chapter will be required to elect a new Delegate or Alternate Delegate, in respect to the case.
- iii. The Panhellenic Council will provide delegate and alternate delegate training that is mandatory in the spring.
- iv. Each Delegate and Alternate Delegate must uphold all responsibilities as outlined in the *Panhellenic Council Delegate Manual*. If they do not, the Panhellenic Executive Board will notify them with written notification. If after two weeks,

there has been no improvement, the Executive Board will notify the chapter that a new delegate or alternate delegate must be elected within two weeks.

Article VII – Operating Procedure

Meetings

- i. The regular meeting of the Panhellenic Council shall be held weekly at a time to be determined at the beginning of each college semester. Special meetings of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of any Delegate of the Panhellenic Council.

Decision-Making Process/ Voting

- i. The voting members of the Panhellenic Council shall be the Delegates of each fraternity holding membership. If a Delegate is absent, the vote of her fraternity shall be cast by its Alternate. If both Delegate and Alternate are absent the vote may be cast by a member of the fraternity, provided her credentials have been presented in writing to the Panhellenic President prior to the meeting.
- ii. Three-quarters of the voting members of the College Panhellenic Council shall be required to establish recruitment rules, to set recruitment dates and in matters of extension. A majority vote shall be required to carry all other questions.
- iii. The Alternate Delegates, Advisors, and Executive Board shall have voice but no vote.
- iv. Only regular members of the Panhellenic Association may vote on matters regarding extension and fully structured recruitment.
- v. The Panhellenic President reserves the right to request the presence of chapter presidents at a meeting when an important vote will take place. She shall notify the delegates that the chapter president is requested at the next College Panhellenic Association meeting. She also reserves the right to request the presence of any other chapter officer for a vote. The chapter delegate shall always hold the voting rights, regardless of other chapter officers being present.

Amending the Constitution and Bylaws

- i. Any addition or amendment to this document shall be approved by two-thirds majority vote of the College Panhellenic Association. The amendment or change must be presented in writing at a regular Panhellenic meeting with voting to take place no sooner than two weeks later.
- ii. The Constitution must be ratified by all member fraternities once a year to ensure that the document continues to represent the interests of the College Panhellenic Association.
- iii. The Panhellenic Executive Board must review the Constitution at least at the conclusion of each term of office prior to officer transition and submit any recommendations for changes to the College Panhellenic Association.

Article VIII – Advisors

Requirements of the Faculty/Staff Advisor

- i. The Panhellenic Advisor shall be a member of the Center for Fraternity & Sorority Development. The Panhellenic Executive Board reserves the right to review/consider an additional advisor as needed.
- ii. The advisor must be a faculty/staff member on the Storrs Campus.
- iii. The advisor may also be a Graduate Student as long as they also serve as a Graduate Assistant (GA) or Teaching Assistant (TA).

Duties of the Faculty/ Staff Advisor

- i. The Panhellenic advisor shall serve in an advisory capacity to the UConn College Panhellenic Council. The Panhellenic advisor shall have a voice but no vote in all meetings of the College Panhellenic Association and the Executive Board.
- ii. Advisors do not have voting rights.

Article IX – Financial Statement

Dues

- i. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- ii. College Panhellenic Association membership dues shall be an assessment per member and new member. The amount of such dues for the next academic year shall be determined by the College Panhellenic Association and shall be paid on a date that is set each academic term.

Funding

- i. The College Panhellenic Council will be funded by the dues from each member organization.

Beneficiary Addendum

- i. Should this organization cease to exist, after payment of the debts of the Council, its assets shall be donated to the National Panhellenic Conference
- ii. The address of this beneficiary is: 12730 Meeting House Road, Suite 200, Carmel Indiana 46032.

Article X – Unanimous Agreements

- i. All chapter members shall act in accordance with the fundamental Panhellenic rules and policies established by NPC in the UNANIMOUS AGREEMENTS.
- ii. All College Panhellenic Association rules and policies shall be in harmony with those currently approved by NPC.

Article XI – Standing

- i. A women’s fraternity remains in good standing if the following conditions are met to the satisfaction of the Panhellenic Executive Board.
 - a. The fraternity is recognized by its National Organization.
 - b. The fraternity is recognized by UConn and the Center for Fraternity & Sorority Development.
 - c. The fraternity has met all financial obligations to the College Panhellenic Association.
 - d. The fraternity has not violated any policies or documents of the College Panhellenic Association.
 - e. The fraternity is actively participating in the College Panhellenic Association.
 - f. The fraternity is actively participating in other councils and organizations such as the Junior Panhellenic Council.
- ii. If a chapter’s delegate or alternate delegate misses two consecutive Panhellenic Association meetings, the chapter will be notified in writing by the Panhellenic Executive Board that it is in danger of losing its good standing with the College Panhellenic Association.
- iii. If a chapter accumulates two or more unexcused absences, it will be in danger of losing its good standing.

- iv. If a chapter loses its good standing, it loses its voting privileges with the College Panhellenic Association. If a chapter is not meeting its obligations there will be recourse through conversation with the chapter and/or with their national organization.

Article XII– Non-Hazing Compliance Statement

- i. The UConn College Panhellenic Association maintains a strong commitment to not engaging in any activities that could be considered or construed as hazing by any legal party or the University of Connecticut Office of Community Standards
 - ii. Hazing is defined as any activity without reasonable or legitimate educational value expected of someone for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization that humiliates, degrades or risks emotional, psychological, and/or physical harm, regardless of a person’s willingness to participate.
 - iii. In cases of individual violators, appropriate disciplinary action may be imposed as outlined in *The Responsibilities of Community Life: The Student Code*. In cases where the entire organization has authorized such conduct; loss of privileges, temporary suspension of registration, or rescission or termination of registration may be imposed.
 - iv. Such penalties shall be in addition to any penalties pursuant to penal law (Public Act No. 88-328) which violator or RSO may be subject.
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Article XIII – Enabling Clause

- i. This Constitution was reviewed and ratified by the Executive Board on November 20th, 2024 at a regular body meeting.
- ii. The entire membership and Executive Board were in agreement with this document.
- iii. Any portion of this constitution may be eliminated, revised, or supplemented at a regular or special meeting upon a two-thirds vote of the member fraternities, provided that the proposed change has been presented in writing at the previous meeting and shall not be voted on for at least two weeks. When accepted, the new provisions shall immediately replace the old.

Signatures/Dates

President:

Vice President:

Treasurer:

Secretary: